



FIRST FRIDAY ART WALK  
APPLICATION FOR PARTICIPATION



Venue/Sponsor Name: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Venue/Sponsor Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Please check below the level you wish to apply for:

- 1. **First Friday Member Tier 1\*** (9-12 months/year participation): \$600/year (9-12 months/year participation) after \$100 initial onboarding fee. The \$600 dues may be paid as \$50 monthly recurring payments through the year. Participation in additional, subsequent years does not require the \$100 onboarding fee each year.
- 2. **First Friday Member Tier 2\*** (5-8 months/year participation): \$480/year after \$100 initial onboarding fee. The \$480 dues may be paid as \$40 monthly recurring payments through the year. Participation in additional, subsequent years does not require the \$100 onboarding fee each year.
- 3. **First Friday Member Tier 3\*** (2-4 months/year participation): \$300/year after \$100 initial onboarding fee. The \$300 dues may be paid as \$25 monthly recurring payments through the year. Participation in additional, subsequent years does not require the \$100 onboarding fee each year.
- 4. **First Friday One-Time Exhibitor** (\$125)
- 5. **First Friday Sponsor, in-district** (\$480 for one-year sponsorship)
- 6. **First Friday Sponsor, in-district** (\$280 for 6-month sponsorship)
- 7. **First Friday Sponsor, out-of-district** (\$600 for one-year sponsorship)
- 8. **First Friday Sponsor, out-of-district** (\$360 for a 6-month sponsorship)

\*Even on months when closed, all FFAW Member Tiers will remain on the newsletter map and website each month listing regular hours.

\*\*While some members choose to participate in January and July months, due to limited participation with the holidays, print newsletters may not be distributed. Billing will not be affected either way.

\*\*\*There are no refunds for selected tiers regardless if the organization fails to participate in the number of months originally committed.

**Billing:**

- Venues/sponsors may choose to receive invoices monthly or yearly.
- Venues/sponsors may pay online and enroll in automatic payments via Donorview at <https://app.donorview.com/kwbN>, or pay via check made out to Springfield Regional Arts Council and mailed to: ATTN: First Friday Art Walk, Springfield Regional Arts Council, 411 N. Sherman Pkwy, Springfield, MO 65802

**FFAW Advisory Committee:**

According to the First Friday Art Walk guidelines, each venue should appoint one person from their organization as a member of the FFAW Advisory Committee. This committee is responsible for the overall policy and direction of the FFAW program and should meet no less than four times a year to discuss oversight on all programmatic aspects of the event, including but not limited to membership services and marketing. Please provide name and contact information for the appointed member for your organization if not the listed contact above.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

\_\_\_ Same as contact listed above

I have read the membership/sponsorship requirements and fully understand my responsibility as a participant. I agree to meet the information deadline by the **15<sup>th</sup> of every month** before First Friday, and I agree to pay my membership fees in a timely manner. I understand my membership will be forfeited if my membership fees are more than 60 days in arrears.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please email to [artwalknews@gmail.com](mailto:artwalknews@gmail.com), or print and mail to:

ATTN: First Friday Art Walk  
Springfield Regional Arts Council  
411 N. Sherman Pkwy  
Springfield, MO 65802

For more information about First Friday Art Walk:  
Contact Claire Utley, First Friday Communications Director, at  
[artwalknews@gmail.com](mailto:artwalknews@gmail.com) or (417) 862-2787